



Lydgate Junior School

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Dear Parent/Carer

Election of Parent Governors to the Governing Body of Lydgate Junior School

Would you like to be a Governor of your child's school? A number of places on school Governing Bodies are reserved for parents, and an election is to be held soon to fill three vacancies on our Governing Body.

This is a chance for you as a parent to have an influence over the education the school provides for all its children. Governors make decisions about many aspects of the school including the curriculum, staffing and the school's finances.

Their role is vital to the education of the children of Sheffield so we would urge you to consider standing. Training will be available to help you understand your role as a Parent Governor.

There is also a vital role for Parent Governors in providing a link between the school and parents. The Parent Governor will be expected to attend three meetings of the Full School Governing Body each year which take place on a Thursday evening from 7 p.m. until 9.30 p.m. and other sub-committee meetings which also take place on Thursday evenings from 5 p.m. until 6.45 p.m. There are two sub-committees. The Resources Committee (finance, staffing & premises) meets once every half term / six times per year. The Teaching, Learning & Progress Committee meets once per term / three times per year. Therefore you would be expected to attend between six and twelve meetings per year, depending on which sub-committee meetings you attend.

Parent Governors take an active interest in the school and the children and help promote the parental view at meetings of the School Governing Body. Parent Governors must be willing to look at a wide range of issues with the best interests of the whole school in mind.

- All parents and guardians of children at the school are eligible to stand for election as a Parent Governor.
- If there are more nominations than vacancies, an election is held. The election will be organised by the Headteacher of the school and every parent of a pupil in the school will receive a voting paper and will have the opportunity to vote.
- Parents vote by sending in their vote to the school.
- The detailed arrangements and a list of parents standing for election will be sent to you.
- The term of office is four years.



We are a Rights Respecting School that delivers an engaging and exciting education for all.

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If you wish to stand for election, you may nominate yourself as a candidate. No proposer or seconder is required but you must signify your intention to stand in writing to the school by 4 p.m. on Friday 2nd February. Please mark the envelope 'Parent Governor Nomination'. It would also be helpful if you would provide a short personal statement with your nomination to circulate to parents.

Please note that there are certain restrictions, which prevent a person from standing for election as a Parent Governor.

No person, apart from an ex-officio Governor or someone appointed to a failing school, which needs special measures, may be a member of more than two Governing Bodies of LA maintained schools. People who are bankrupt may not serve as Governors, nor may people who have in the previous five years been sentenced to three months or more in prison without the option of a fine. People who have been sentenced to a period of more than two and a half years of imprisonment may not stand within twenty years of that conviction and anyone who has been sentenced to a period of imprisonment of five years or more is totally disqualified. People who are disqualified from working with children may not hold office as a Parent Governor.

Should you be in any doubt about any aspect of parental elections, nominations or appointments, do not hesitate to contact me at school or you may wish to telephone the School Governor Support Team on 0114 2506868.

Yours sincerely



SR Jones
Headteacher

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