

## FOLA minutes – Meeting 17<sup>th</sup> May 2018 - School

Attendees: Helen Calverley	Louise Caffrey Savi Robinson	Irene Sharkey	Jayne Purdom	Sarah Gillott
Apologies: Claire Cocken	Nicki Garner	Helena Hanratty	Kathryn	

### Progress on outstanding action points from last meeting:

FOLA logo - Jayne has run the competition so that we can have this on the marquee  
Jayne has got the logo for the gazebo.

*Action point-* Sarah to ask Dean about printing the logo for the Gazebo or getting it uploaded into digital.

Considering gazebo website. Need to explore what cost we are prepared to spend on this. We have plumped for blue but do we want side panels etc? Different packages on the website. Additional cost to have logo on. There are various options. Need to establish cost of each and what we are prepared to pay.

*Action point* - Sarah to contact the Gazebo company to secure a breakdown of costs along with costs for logo printing. Circulate when obtained.

Forest schools - tarpaulin for the Forest Schools events. It was agreed that Jayne could order the tarpaulin (approx. £500)

*Action point* - Jayne to order the tarpaulin for Forest Schools

FOLA instructions - Sarah has put together some instructions for the events. Need to check if Greg can set up the google drive/dropbox using the FOLA gmail. Nicki can arrange to provide passwords for gmail to new members.

*Action point-* obtain update on the FOLA instructions action

## **AGM**

AGM confirmed as 28<sup>th</sup> June 2018 at school at 7.30. Need to obtain numbers for an AGM meeting as we have only got one new parent confirmed for the dates. Need to confirm what is happening with the class reps.

Wed 27<sup>th</sup> June is an information evening for parents for new Y3 parents

*Action point* - Louise to send out letters about the AGM meeting to Infants School parents through her contacts there

*Action point* - Jayne to put note about AGM on the Junior school website. Letter to go out to all children and text to parents

*Action point* - Irene will send out an AGM and a FOLA letter to parents ready for the 27<sup>th</sup> June meeting

## **BBQ**

BBQ 21<sup>st</sup> September confirmed.

At the meeting it was apparent that we are running out of time to plan the next events and there are no helpers to plan the BBQ.

BBQ planning meeting arranged for the 20<sup>th</sup> June 8pm at the Sportsman.

*Action point* - Irene will do a letter for all the parents covering the dates

## **Joint school ball/ Urban party**

Lucy Hughes has always organised this. Louise Caffrey has given an update and has possibly 3 helpers for this. They are looking at the possibility of 12<sup>th</sup> October for the event. A cheaper event was suggested as opposed to £30/40 per head. Crookes WMC was suggested. The read junk food project may be a possibility. Another suggestion was Walkley Community Centre.

*Action point* – Louise to look into the two suggested venues and obtain helpers

## **Crosspool Crawl**

Planned for 4<sup>th</sup> July. For next meeting agenda item

## **DISCO**

12<sup>th</sup> July – Disco for years 3,4 and 5 times; 5.30 -7pm

DJ booked for the disco on 12<sup>th</sup> July. Letter drafted and Helen will get them out in the book bags on w/c 25<sup>th</sup> June and Jayne will arrange to do them or Helen will email the school with the information.

**Action point** - Sarah to ask Nicki to see if she can disseminate information to the class reps to encourage attendees at the BBQ planning meeting as the Disco and the BBQ cannot happen if there are not enough volunteers.

## **AOB**

- Dean has provided the ID details to the bank. Need other signatories for the bank though.
- We have had £75 in from the Crosspool Forum – donated to the Crosspool Crawl.
- Members were concerned if they were not going to have sufficient people coming forward to take over lead roles; Chair, Secretary and committee members. Need four for signatories on the bank. Would only have Dean as Treasurer if the rest are standing down.

**Action** – Sarah to check with PTA UK and constitution as to what action is required if insufficient persons replaced and FOLA has to 'fold'. Including consequences to bank account.

- Blue chip Tesco scheme has a grant scheme where you can apply online for things for FOLA. This needs information from Mr Jones on what projects the school may wish to spend the money/ grant on.

**Action point** - Sarah to mention this to Mr Jones and Jayne will also mention it at the senior leaders meeting

- Key dates: Y6 prom 19<sup>th</sup> July

## **Next meetings :**

**BBQ planning meeting arranged for the 20<sup>th</sup> June 8pm at the Sportsman.**

**AGM confirmed as 28<sup>th</sup> May June 2018 at school at 7.30**