



Lydgate Junior School

Headteacher: Mrs R Hurding
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4 November 2024

Dear Parent/Carer

Parents' Evening Appointments

I am delighted to welcome parent/carers into school to meet with their child's class teacher(s) in **person** during the first Parents' Evening of the year.

For most of our classes we will be holding our Parents' Evening appointments on **Thursday 21 November and Tuesday 26 November, between 3.30 p.m. and 6.30 p.m.**

3R/S will be holding their Parents' Evening appointments on Wednesday 20 November & Tuesday 26 November.

6W/J will be holding their Parents' Evening appointments on Tuesday 26 November & Thursday 28 November.

Parents are invited to book an appointment on one of the above dates via the online link below to secure a convenient date and time. Parents can choose their preferred date and time or allow the system to automatically generate convenient appointments, which is useful when trying to book sibling appointments.

You will need the following information to book your appointment(s):

**Parent's title, first name, last name and email
(as provided by parents and recorded on our database):
Pupil's first name, last name and date of birth:**

To access the booking system please visit <https://lydgatejunior.schoolcloud.co.uk>

The booking system will be open until Tuesday 19 November at 9.00 a.m. Should you wish to make any changes after this date please contact the school office.

When you have booked your appointment, you will receive a confirmation email to the email address provided, with details of the date and time of your appointment.

If you have any difficulties in accessing the appointment booking site please contact the school office.

Yours sincerely

**Mrs Rachel Hurding
Headteacher**

Enc: Attached is a short guide on how to add an appointment.

